

LEARN Board of Directors
Wednesday, November 10, 2021
Minutes

1. Call to Order: The meeting called to order at 9:01 a.m.
2. Present: Chester; Dale Bernardoni, East Lyme; Catherine Steel, Groton; Rita Volkmann, LEARN; Kate Ericson, Montville; Robert Mitchell, Preston; Cindy Luty, Stonington; Craig Esposito, Westbrook; Michele Brigham

Not Attending and Not Represented: Clinton; Michael Hornyak, Deep River; vacant, East Haddam; Nicole Hendry, East Hampton; Amy Ordonez, Essex; Carolyn Rotella, Guilford; Kristen Peck, Ledyard; Naomi Rodriguez, Madison; Katie Stein, New London; Jefferey Hart, North Stonington; Norwich; Al Daniels, Phil Mendolia, Old Saybrook; Jan Furman, Region # 17; Jen Favallora, Region # 18; Diane Linderman, Salem; Sean Reith Waterford: Amanda Kates-Lamothe,

Presenters Staff and Other Guests: Dr. Paul Freeman, Michael Belden, Nikoleta McTigue, Joanne Lund, Christine Pemberton, Jack Cross, Justin Hopkins, Mark Sendesky, Ken Biega, Ivan Alcantara, Donna Worst
3. Public Comment: no public comment
4. Reading and of Review of Correspondence: Mrs. Ericson shared correspondence from E-Rate Online operations manager, Karen Pavon, announcing that LEARN has been approved for two optional grants for Emergency Connectivity Funding for Kajeet- Smartspot (\$3,395) and Kajeet- Unlimited Data Plan (\$8,715). She also received correspondence from the U. S. Dept. of Education, Office for Civil Rights (OCR), to inform that they completed the monitoring of a Resolution Letter dated April 8, 2019 based upon the District's implementation of the Agreement.
5. Superintendent's Perspective: Guilford Public School Superintendent, Dr. Paul Freeman, presented on Guilford Public Schools Equity and Social Justice Initiative.
6. Consent Agenda:
 - 6.1 Approval of the Minutes: Regular Business meeting- October14, 2021
 - 6.2 Approval of the 2021-2022 Budget
 - 6.3 Approval of Grant Applications1.) Bilingual Grant: FY2022 for the Regional Multicultural Magnet School, Grades K-5 (\$3,199), funded by the CT, funding agency CSDE 2.) Title III Consolidated Grant: FY2022 for Chester, Deep River East Hampton, East Lyme, Essex, Guilford, Integrated Day Charter School District, Interdistrict School for the Arts and Comm District, Ledyard, Madison, Preston, Regional School District 04, Regional District 18, Salem, Stonington, and Waterford (\$68,204), funded by CT, funding agency CSDE

Motion to approve the Consent Agenda by Mitchell, second by Luty
Motion passed unanimously
7. Information from the Executive Director:
 - 7.1 Hiring – New Hires' & Resignations' Data and Trend Reports are included in packet. Matt Dadona was appointed Assistant Superintendent of Advanced Manufacturing at Goodwin serving 24 districts and Adrenna Paolillo will begin her work in December as the new Assistant Director of Young Children & Families
 - 7.2 Distributions-
 - 7.3 Executive Committee meeting minutes – October 22, 2021
 - 7.4 Legislative Updates-
 - 7.5 LEARN Agency updates- Executive Director Ericson provided agency updates

8. Old Business:
- 8.1 Revised Policy, #4112.3/4212.3; Personnel-Certified/Non-Certified, “*Alcohol, Drugs, and Tobacco*,”
Second Read
Motion to approve revised policy #4112.3/4212.3; Personnel-Certified/Non-Certified “Alcohol, Drugs, and Tobacco” as presented by Mitchell, second by Luty
Motion passed unanimously
9. New Business:
- 9.1 Draft of Audit- Nikoleta McTigue, CPA, *CliftonLarsonAllen* (CLA) will present a draft of LEARN’s 2020-2021 audit (electronic file distributed via email)
Motion to accept the LEARN 2020-2021 draft audit as presented by Mitchell, second by Volkmann
Motion passed unanimously
- 9.2 New Policy, #5145.511; Students, “*Sexual Abuse and Assault Awareness and Prevention*,” First Read
- 9.3 Authorization of Procurement Cards- Information provided by Executive Director Ericson and CFO Mike Belden with a request for a motion on a proposed resolution. Included in your packet is the LEARN Administrative Procedure Manual- Purchasing Card Program and the Purchasing Card Program Code of Conduct.

Motion for a Proposed Resolution Authorizing Issuance of Individual Procurement Cards by Luty, second by Mitchell as follows:
WHEREAS, the LEARN Board of Director’s has the authority to enter into an agreement with the Bank of Montreal for purchasing cards.
NOW, THEREFORE, BE IT RESOLVED by the LEARN Board of Director’s, the Chairman is authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of the LEARN Agency under such terms and conditions as approved by the Board.
The Board authorizes the Chief Financial Officer and / or the Executive Director for the LEARN Agency to execute a p-Card program agreement on its behalf as presented
Motion passed unanimously (Ayes -8, Nays-0)
- 9.4 Revised Building Project Design and Budget- Discussion and approval requested for the final revision of the Ocean Avenue LEARNing Academy building project design and budget

Motion to approve the final design for the Ocean Avenue Project Two (State project 245-0089 SP/A) as presented by Bernardoni, second by Mitchell
Motion passed unanimously

Motion to approve the final budget for the Ocean Avenue Project Two (State project 245-0089 SP/A) as presented by Luty, second by Steel
Motion passed unanimously
10. Educational Perspective: *none due to time constraints*
11. Roundtable/Future Agenda Items: School District Climate and Improvement Efforts
12. Adjournment: **Motion to adjourn @ 11:15 am by Mitchell, second by Luty**
Passed unanimously

MISSION STATEMENT LEARN is a Regional Educational Service Center working with, and for, its member districts to improve the quality of public education for all learners. We provide leadership for teaching and learning; We provide high quality, innovative schools and programs; We identify and deliver customized and cost-effective programs and services; and, we promote collaborative partnerships and regional cooperation.